Budget Committee Meeting
Tuesday, May 3, 2022
4:30 PM

I. Call to Order

I. Approval of April 26, 2022 Minutes

II. Topics

1. Rick Jansen, Ambulance Service Director and Josh Rice, Assistant Ambulance Service Director, to present their FY2023 Budget Request for their EMS/Ambulance Service Department, Account Number 55130, See page 22 behind white tab.

2. Review All Changes the Budget Committee made to the FY2023 Budget at their April 26, 2022 Meeting for the General Fund 101, Solid Waste/Sanitation Fund 116 and the Highway Fund 131. The Actual Budget Document will be Updated for the Committee to Review by the end of the day on Friday, April 29, 2022.

3. Listing of all items the various Department Heads have requested for their FY2023 Budgets.

4. The Budget Committee met on April 26, 2022 and there was a discussion concerning the County receiving an Audit Finding as advised by the State Auditors during a requested EMS Payroll Audit in October 2022.

   Josh Rice, Assistant EMS Director and Rick Jansen, EMS Director, state that whenever EMS shift worker employees are hired, they are guaranteed 840 hours of premium overtime pay, based upon their 24/48-hour work schedules.

   This has been a practice for many years, but there is not any authorization from the County Legislative Body that actually allows this practice. Because this practice is not properly approved by the County Commission, the County will be receiving an Audit Finding during the FY2022 Audit.

   The following wording is from Cheatham County's EMS Policy and the State Auditors feel this wording is sufficient to avoid future Audit Findings. The EMS Committee will need to update their Policy, because a resolution authorizing this practice will only be temporary.

   "EMS employees working 24/48-hour schedules acquire "mandatory overtime" which is part of their built-in pay. In the event an employee uses vacation/sick???, it will be applied to their time worked and may apply to their overtime, so it does not affect the employee's pay. Being compensated at an overtime rate for hours not worked, is a benefit provided by County."

III. Other Business

IV. Adjourn

Please note: This Budget Committee Agenda is subject to change after publication. Budget Committee Members may raise new topics as Other Business.